

Payment Instructions to Industry

**Date:** November 24<sup>th</sup>, 2021

**Subject:** FTA Payment Instruction Change Notice for Brokers/Dealers

Effective August 30, 2021, Guidehouse replaced Colson Services as the Fiscal Transfer Agent (FTA) for the Small Business Administration's (SBA) 7a loan guarantee program.

Guidehouse has elected Computershare Limited (Computershare) as a banking partner to provide banking logistics for the FTA. As a result, FTA bank account information and payment remittance instructions have changed.

Guidehouse will accept prepayment of Broker/Dealer fees as a convenience to its Broker/Dealer clients. Prepaid deposits are maintained in separate general ledger accounts, and only the activity related to a specific client account is debited from it.

Broker/Dealers who wish to establish accounts at the FTA must complete the [Fee Account Request form](#), which can be found on the FTA's Wiki. The form must be submitted to [SettlementExpress@SBA.gov](mailto:SettlementExpress@SBA.gov).

All weekly and monthly Broker/Dealer account statements will continue to be issued in the same format and cadence as provided by Colson. Statements arriving through email will emanate from [EStatements@SBA.gov](mailto:EStatements@SBA.gov).

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**NOTE:** In the event a Broker/Dealer's account balance is insufficient to cover the cost of the fee, the FTA will contact the Broker/Dealer to provide that additional funds are deposited to the account.

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Broker/Dealer's who elect to pay the fee upfront need to do so by wire or ACH payment to the following account:

<u>Account Name</u>	<u>Account Number</u>	<u>ABA Number (Wire)</u>	<u>ABA Number (ACH)</u>
CTCNA FBO Operating Account	7253190180	121000248	091000019

Additional wire/ACH information is provided below:

**Beneficiary Name:**  
SBA Fiscal Transfer Agent

**Bank Address:**  
420 Montgomery Street  
San Francisco, CA 94104

**Beneficiary Address:**  
685 Third Avenue  
14<sup>th</sup> Floor Suite 1400  
New York, NY 10017

The fee schedule for Broker/Dealer loan operations is provided for below:

<b>Fee</b>	<b>Charge</b>
SBA Settlement	\$75.00
SBA Pool Setup	\$30.00
SBA Transfer	\$20.00
SBA Pool Transfer	\$20.00
SBA Pool Split	\$20.00
Redemption	\$20.00
ORIG Setup	\$20.00
ORIG Transfer	\$20.00
ORIG Redemption	\$20.00