



Guidehouse serves as the Fiscal Transfer Agent (FTA) for the Small Business Administration’s (SBA) 7(a) loan guarantee program. This notice covers transaction information for payments to and from the FTA, investor statements, and payee correspondence.

Payment to the FTA:

1. Wire or ACH (SBA Preferred)

Name and address information for wire and ACH payment only is as follows:

Bank Name: Wells Fargo Bank N.A.

Bank Address: 420 Montgomery Street, San Francisco, CA 94104

Beneficiary Name: Guidehouse

Beneficiary Address: 685 Third Avenue, 14th Floor Suite 1400, New York, NY 10017

Addresses for check remittance are provided on page 2.

The account name, number, routing/ABA number and required memo text is provided below. The **Payment Type** column specifies which accounts the payment types should be directed to.

| Payment Type | Account Name | Account Number | Routing Number | Text |
|--|----------------|----------------|----------------|---|
| 1502 Principal and Interest, Late Penalty Fees, SBA Guarantee Fee, Prepayment Penalty for the SBA Guarantee Fee, CARES Act Funds | 7a Collections | 7253190172 | 121000248 | Bank name & payment information |
| Payoffs, Prepayments, Repurchases, Prepayment Penalty for Secondary Market Loans, Transfer Fees | 7a Payoffs | 7253190214 | 121000248 | GP #, Bank Name, and Principal and Interest Breakdown |
| Settlement Proceeds | 7a Settlements | 7253190206 | 121000248 | Not required |

2. Check (SBA requests lenders to use wire or ACH where possible).

- Pay to the order of *SBA 7a FTA*.
- In the memo field, include the SBA Loan Number(s) to which the check payment corresponds.



- Send checks to the corresponding lockbox(s):

SBA Checks: SBA 7a FTA Collections

Lockbox #: 856509

Payment Address:

SBA 7a FTA Collections
P.O. Box 856509
Minneapolis, MN 55485-6509

Overnight Address:

Lockbox Services 856509
SBA 7a FTA Collections
1801 Parkview Drive 1st Floor
Shoreview, MN 55126

NOTE: Checks arriving by standard mail must be addressed to the P.O. Box provided. Overnight mail must be addressed to the street address provided. Overnight mail sent to the P.O. Box will be rejected.

Payment from the FTA:

1. Wire

Wire payments from the FTA originate from the following accounts:

| Account Name | Account Number | Routing Number | Payment Type |
|----------------|----------------|----------------|-----------------------------------|
| 7a Payoffs | 7253190214 | 121000248 | P&I, Payoffs, Reconciliations |
| 7a Settlements | 7253190206 | 121000248 | Proceeds of Sale and Related Fees |

2. Check

For lenders that have yet to provide required wire instructions to the FTA, check payments emanating from the FTA arrive in Computershare branded envelopes and feature Computershare formatting and security standards. Investor statements and all other FTA payment correspondence including, but not limited to, Cover Letters, Notices and Transcripts, reference Guidehouse. **Lenders should send valid wiring instructions to FTA@sba.gov along with their location ID.**

3. Statements

NOTE: Investor statements and all other FTA payment correspondence delivered through postal mail will arrive in a different envelope and potentially on a different date than the physical check the document speaks to.



Investor statements and all other FTA correspondence remitted electronically are transmitted from one of the (9) following SBA.gov email addresses:

| Purpose | SBA Email Address | No Reply |
|--|--|-----------------|
| Cash Processing/1502 Reporting | 1502@SBA.gov | |
| Electronic Statements & Customer Service | FTA@SBA.gov | |
| Late Penalties | LatePenalty@SBA.gov | |
| Settlement Express | SettlementExpress@SBA.gov | |
| Industry Outreach | FTA-NoReply@SBA.gov | X |
| Loan Reporting Discrepancies | DiscrepancyLTR@SBA.gov | |
| Tax Certification | FTATax@SBA.gov | |
| SBA Repurchase | SBADemands@SBA.gov | |
| PSU Online Inquiries | PSUOnline@SBA.gov | |

No FTA form or document will be sent in connection with, or in response to, a payment made or received by the FTA from any email address not listed herein.

Please direct questions regarding these or other FTA related matters to FTA@SBA.gov.