

## Form 1502 Reporting Change

September 2021
Updated January 2022

#### What is Form 1502?

Form 1502 is the standard remittance form used to report information on the 7(a) loans in a lender's portfolio, such as secondary market payments, guaranty balance and loan status information, and SBA's annual servicing fee.

# Who is affected by the changes?

Form 1502 is required for all lenders & LSPs who participate in the SBA's 7(a) loan program in order to collect payments and loan information. These changes apply to all such lenders and LSPs.



#### Why has the submission of Form 1502 changed?

Direct Access and submission of Form 1502 via SBA's Capital Access Financial System (CAFS) **improves the security and integration** of loan program information. Additionally, it promotes **greater standardization**, **data integrity and efficiency**.

### When did the changes take effect?

The new Fiscal Transfer Agent (FTA) began accepting month-end 1502 reports on Thursday, **September 2**<sup>nd</sup>, **2021**. For more details about the timeline, please go to <u>FTA "Wiki" Download and Resources</u>.

#### What is different?

Changes	Description of Changes		
1. Access	All Lenders / LSPs should login into CAFS ( <a href="https://caweb.sba.gov/">https://caweb.sba.gov/</a> ) to update and submit their loan information.		
2. Reporting / Editing	<ul> <li>Upload and edit online 1502 report(s) via the new integrated 1502 Gateway within CAFS. The standard Excel format for upload can be found <a href="here">here</a>.</li> <li>Physical and secured file transfer portal (SFTP) submission has been <a href="replaced by API">replaced by API</a>.</li> <li>Email, fax and physical / mail submission is no longer available.</li> </ul>		
3. Payment Submission	1502 Payments should be sent to the FTA's Financial Agent, Computershare		
	Account Name	Account Number	Routing Number
	CTCNA FBO 7a Collections	7253190172	Wire: 121000248 ACH: 091000019
	CTCNA FBO  7a Payoffs	7253190214	Wire: 121000248 ACH: 091000019

#### Where can I find more information?

Web: The SBA FTA "Wiki" Website

**FTACustomer Service:** Representatives can provide answers to 1502 Reporting related questions at 1502@sba.gov