



U.S. Small Business
Administration

Release Notes

1502 Reporting in the MySBA Lender Portal

Version #1.4

Release Date: 02/28/2025

Table of Contents

- Table of Contents 2**
- Enhancements 3**
 - Borrower Payoff Scenario 3
 - Give SBA Employee users read-only access 3
 - Add Comma Separators in Dollar Amounts and/or Item Counts 3
 - Session Timeout Scenarios 3
 - Change “Pending Payment” to “Ready to Pay” 3
 - Search for 2-digit location IDs 4
- Known Issues 4**



Enhancements

Borrower Payoff Scenario

A FULLY REPURCHASED LOAN WILL SHOW NO MONEY DUE TO THE FTA.

When the user is reporting a “Paid in Full” status for a loan that has been repurchased, it is considered a borrower payoff and the amount due to FTA will default to \$0.00 (zero dollars).

Give SBA Employee users read-only access

AN SBA EMPLOYEE USER NOW HAS READ-ONLY ACCESS.

SBA employee users will have the SBA agent user experience in the platform, which is read-only.

Add Comma Separators in Dollar Amounts and/or Item Counts

COMMA SEPARATORS ARE NOW DISPLAYED FOR EASIER READING.

Item counts or dollar amounts are displayed with comma separators in the fields on individual loan screens to improve user reading and understanding.

Session Timeout Scenarios

USERS WILL AUTOMATICALLY BE LOGGED OUT IN A FEW SCENARIOS.

Users will be logged out of the application if:

- They have been inactive within the portal for 60 minutes. There will be a timeout pop-up that will give the user a 5 minute warning.
- They have been active in the portal for 8 hours.
- They close their browser.

Change “Pending Payment” to “Ready to Pay”

“PENDING PAYMENT” STATUSES HAVE BEEN RENAMED TO “READY TO PAY” ACROSS THE PORTAL.



The status verbiage has been updated to be less vague and better reflect the state of transactions awaiting completion in the portal.

Search for 2-digit location IDs

THE SYSTEM WILL SUPPORT SEARCHING 2 OR MORE DIGIT LOCATION IDS.

There are users with location IDs that only have 2 digits; these will show when searching in the location ID dropdown.

Known Issues

Please refer to our [User Guide](#) for current available workarounds.

We continue to make improvements to the 1502 reporting experience. The following updates are included with this release version.

- **THE USER WILL NOT APPEAR TO BE AUTOMATICALLY SIGNED-IN**
 - Previously, when a user session expired, they could still view the page they were on even though they no longer had an active session. The user will now get a session expired page and will have to log in again.
- **ACH ERROR STATUS MESSAGE UPDATE**
 - If there is an ACH error on a loan, the banner will display the reject reason. If the ACH error status is changed to paid, then the banner will no longer display.
- **UPDATED MISSING CALENDAR BASIS MESSAGE**
 - The 1502 reporting module will not give an error message for missing Calendar Basis if there is a value in ETRAN-Servicing.
- **LOANS STUCK IN PROCESSING IN THE QUEUE DUE TO FORMATTING**
 - Loans should not be stuck in processing if there are formatting issues with the loan status, file upload loan number, next installment due date, or interest paid to date.

